

CENTRAL BEDFORDSHIRE COUNCIL

THE EXECUTIVE
Tuesday, 15 September 2009

DECISIONS DIGEST

THE CALL-IN DEADLINE FOR ANY ITEMS CONTAINED IN THIS DIGEST IS 5.00 P.M. ON THURSDAY 24 SEPTEMBER 2009. SUBJECT TO ANY CALL-IN REQUESTS BEING RECEIVED, ALL THE DECISIONS WILL BE ACTIONED ON OR AFTER FRIDAY 25 SEPTEMBER 2009.

**DATE
ISSUED/PUBLISHED
17 SEPTEMBER 2009**

AGENDA ITEM NO./SUBJECT	DECISION	PORTFOLIO HOLDER	ACTIONING OFFICER
BUDGET MANAGEMENT REPORT 2009/10 AS AT 31 JULY 2009 <i>(Contact Officer: Matt Bowmer, Assistant Director, Financial Services email: matt.bowmer@centralbedfordshire.gov.uk Tel: 01462 611254)</i>	<ol style="list-style-type: none">1. That both the report setting out the latest budget projections for the year and the requirement for further work to establish the likely out turn for 2009/10 be noted.2. That Directors be required to produce individual directorate Budget Action Plans (Recovery Plan in the case of Social care, Health and Housing) for the 2009/10 financial year.3. That Portfolio Holders in each Directorate be required to meet with relevant officers and Finance Business Partners to challenge budget reports at the earliest opportunity and, thereafter, to meet at least on a monthly basis.	Portfolio Holder for Corporate Resources	Director of Corporate Resources

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	<p>4. That Directors be required to produce statements setting out staffing within their Directorate against their agreed establishment and that this information be incorporated into the October Budget Management report and included as part of the on-going budget monitoring reports to the Executive.</p> <p>5. That the Director of Corporate Resources be requested to conduct a review of all agency staff within Central Bedfordshire with a view to transferring contracts (where possible) to the Carlisle Contract and identifying those suitable for early termination.</p> <p>6. That there be a moratorium on the creation of all new posts, except in exceptional circumstances and that the approval of a relevant Director is required to fill vacant posts.</p> <p>7. That the Director of Corporate Resources be requested to conduct a review of existing contracts with the objective of reducing or minimising, where appropriate, the scope of the contract work.</p>		
<p>ENERGY CONTRACTS (Contact Officer: Alec Edgar email: alec.edgar@centralbedfordshire.gov.uk Tel: 0300 300 6182)</p>	<p>1. That approval be given to Central Bedfordshire Council using the Central Buying Consortium's flexible energy contracts for electricity and gas supplies to Council buildings (including schools) for the period 2009-2012.</p> <p>2. That endorsement be given to the procurement of electricity on a green tariff only where there is no additional cost to the Authority.</p> <p>3. That a further review of the use of UK Green Tariffs energy be undertaken as part of the current budget process.</p>	<p>Portfolio Holder for Corporate Resources</p>	<p>Director of Corporate Resources</p>

AGENDA ITEM NO.	DECISION	PORTFOLIO HOLDER	ACTIONING OFFICER
<p>CENTRAL BEDFORDSHIRE CHILDREN'S AND YOUNG PEOPLES PLAN 2009 - 2010 <i>(Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning email: sylvia.gibson@centralbedfordshire.gov.uk Tel: 0845 849 6092)</i></p>	<p>RESOLVED: That the Central Bedfordshire Children and Young People's Plan be endorsed.</p> <p>RECOMMENDED: That Council be recommended to adopt the Central Bedfordshire Children and Young People's Plan.</p>	<p>Portfolio Holder for Children's Services</p>	<p>Deputy Chief Executive / Director of Children, Families and Learning</p>
<p>TRANSFORMING LEARNING IN CENTRAL BEDFORDSHIRE <i>(Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning email: roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239)</i></p>	<ol style="list-style-type: none"> 1. That progress made in the development of an educational vision for Central Bedfordshire since the report to Shadow Executive in March 2009, as set out in the submitted report, be noted. 2. That approval be given to the amended governance and management arrangements, as detailed in the submitted report. 3. That approval be given to the principles to establish review criteria for school organisation in Central Bedfordshire and to confirm future reports to the Executive, as detailed in the submitted report. 4. That approval be given to an initial desktop review of school organisation in the Dunstable and Houghton Regis area of Central Bedfordshire. 5. That the statutory process for proposals for changes in school provision and the role that the Executive plays as decision makers, as outlined in the submitted report, be noted. 6. That the update provided on the proposal to provide specialist autistic provision at Holmemead Middle School, as set out in the submitted report, be noted and approval given to the issuing of replacement statutory notices. 	<p>Portfolio Holder for Children's Services</p>	<p>Deputy Chief Executive/ Director of Children, Families and Learning</p>

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	<p>7. That approval be given to the statutory proposals for the opening of a nursery class at Shelton Lower School, with a modified implementation date of 21 September 2009.</p> <p>8. That the proposals to amend the early years provision at St Andrew's Lower School will be referred to the School's Adjudicator, for the reasons set out in the submitted report, be noted.</p> <p>9. That the steps to regularise the consideration of future statutory proposals by Central Bedfordshire Council in its role as decision-maker, as set out in the submitted report, be noted.</p> <p>NOTE: Resolution (7) above is exempt from call-in.</p>		
<p>SUPPORTED LOCAL BUS SERVICES - BUDGET PRESSURE 09/10 <i>(Contact Officer: Basil Jackson, Assistant Director Highways email: basil.jackson@centralbedfordshire.gov.uk Tel: 0300 300 6171)</i></p>	<p>1. That support be withdrawn from a selected number of poorer performing bus services as set out on pages 69 to 71 of the submitted report in order to bring spending in line with the budget.</p> <p>2. That the above services be cut with effect from 1 December 2009.</p> <p>3. That the outcome of the already started full review of existing service provision be reported to the Executive at the earliest opportunity.</p> <p>4. If cases of significant financial hardship are identified as a result of these actions, that the Rural Transport Partnership, and other related bodies, be requested to assist, where possible, with alternative means of transport.</p>	<p>Portfolio Holder for Safer and Stronger Communities</p>	<p>Director of Sustainable Communities</p>

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<p>DOG WARDEN AND PEST CONTROL SERVICES <i>(Contact Officer: Steve Whittaker, Assistant Director – Waste email: steve.whittaker@centralbedfordshire.gov.uk Tel: 0300 300 4344)</i></p>	<p>That the contract for Dog Warden and Pest Control Services be awarded to Tenderer B, as detailed in the submitted report.</p>	<p>Portfolio Holder for Safer and Stronger Communities</p>	<p>Director of Sustainable Communities</p>
<p>PLAYBUILDER PROGRAMME <i>(Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning email: roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239)</i></p>	<p>1. (a) That Proludic be appointed to design and build year 1 Playbuilder sites for Central Bedfordshire Council with an option to extend their appointment to deliver year 2 of the project subject to (b) below;</p> <p>(b) That the decision to extend the appointment to deliver year 2 of the project be delegated to the Deputy Chief Executive/ Director of Children, Families and Learning, in consultation with the Portfolio Holder for Culture and Skills, following satisfactory performance of the contractor in year 1.</p> <p>2. That approval be given to an additional annual revenue contribution of up to £10,000 from 2010/11 for play site inspection, maintenance and repair.</p>	<p>Portfolio Holder for Culture and Skills & Portfolio Champion for Business Transformation</p>	<p>Deputy Chief Executive / Director of Children, Families and Learning</p>
<p>LEIGHTON BUZZARD STATION TRAVEL PLAN <i>(Contact Officer: James Gleave, Planning and Transport Planner email: james.gleave@centralbedfordshire.gov.uk Tel: 0300 300 6516)</i></p>	<p>1. That the Leighton Buzzard Station Travel Plan, as set out in aspirational terms in Appendix A and in specific terms in figure 1 of the addendum to the submitted report, be approved.</p> <p>2. That the Director of Sustainable Communities, in consultation with the Portfolio Holder for Sustainable Development, be given delegated authority to make</p>	<p>Portfolio Holder for Sustainable Development & Portfolio Champion for Business Transformation</p>	<p>Director of Sustainable Communities</p>

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	<p>appropriate changes to the Station Travel Plan Action Plan as deemed appropriate for achieving its aims and objectives until April 2012.</p> <p>3. Noted that funding of the Leighton Buzzard Station Travel Plan is in the LTP Programme and that the capital expenditure within this will follow the Capital Programme approvals process.</p>		
<p>EMPTY HOMES IN CENTRAL BEDFORDSHIRE - USE OF EMPTY DWELLING MANAGEMENT ORDERS <i>(Contact Officer: Nick Costin, Head of Private Sector Housing email: nick.costin@centralbedfordshire.gov.uk Tel: 0300 300 5219)</i></p>	<p>1. That agreement be given to extend the Empty Homes Policy and Protocol (amended for Central Bedfordshire Council), previously adopted by South Bedfordshire District Council, to apply to all of the Central Bedfordshire Council area; and that in particular:-</p> <p>(a) approval be given to the general use of Empty Dwelling Management Orders (EDMO's) where the homes blight neighbourhoods and meet the selection criteria set out at Appendix B of the submitted report;</p> <p>(b) approval be given to the use of selection criteria, as set out in Appendix B of the submitted report, to identify properties in the area suitable for Empty Dwellings Management Orders or where appropriate, Compulsory Purchases;</p>	<p>Portfolio Holder for Housing</p>	<p>Director of Social Care, Health and Housing</p>

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	<p>(c) that delegated authority be given to the Portfolio Holder for Housing, in consultation with the Director of Social Care, Health and Housing, to approve Empty Dwelling Management Orders, in respect of four empty home cases previously identified to South Bedfordshire District Council Executive in 2008 in order to develop a reliable process for the use of EDMO's.</p> <p>2. That subject to agreement to resolution 1 above delegated authority be given to the Portfolio Holder for Housing, in consultation with the Director of Social Care, Health and Housing, to sign the Pathmeads Framework Agreement, to provide management services for the Council in respect of 4 named empty home cases which are intended to be brought back into occupation through the use of EDMO's, and that the officers additionally further test the market in respect of social housing providers to carry out this future role.</p> <p>3. That the lessons learned from progressing these initial Empty Dwelling Management Orders be incorporated within Central Bedfordshire Council's Empty Homes Strategy, to be presented to Executive in the summer of 2010.</p>		
<p>REFURBISHMENT OF HOUSE 3 HOUGHTON LODGE IN TO OFFICE ACCOMMODATION <i>(Contact Officer: Terry McEwan, Support Services Manager email: terry.mcewan@bedford.gov.uk Tel: 01234 228373)</i></p>	<p>That approval be given to the refurbishment of House 3 at Houghton Lodge, Ampthill, currently a domestic dwelling into an office, to allow 8 members of the commissioning team to be relocated along with the Assistant Director.</p>	<p>Portfolio Holder for Adult Social Care and Health</p>	<p>Director of Social Care, Health and Housing</p>

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<p>DECISIONS TAKEN BY DIRECTORS ON GROUNDS OF URGENCY <i>(Contact Officer: Hannah Richards, Head of Customer Services email: hannah.richards@centralbedfordshire.gov.uk Tel: 0300 300 4345)</i></p>	<p>That the report setting out a decision taken by the Director of Business Transformation on grounds of urgency be noted.</p>	<p>Portfolio Holder for Business Transformation</p>	<p>Director of Business Transformation</p>
<p>NHS CAMPUS CLOSURE - CAPITAL GRANT <i>(Contact Officer: Dawn Matthews-Smith, NHS Campus Closure Capital Programme Manager email: dawn.matthews-smith@centralbedfordshire.gov.uk Tel: 01582 818055)</i></p>	<ol style="list-style-type: none"> 1. That retrospective permission be granted for the signing of the agreement under Section 257 of the National Health Service Act 2006 and transfer of £865,000 in relation to the project referred to in paragraph 5 of the submitted report. 2. That subject to 3 below, approval be given to the transfer of:- <ol style="list-style-type: none"> (a) Stage 2 grant, as referred to in paragraph 1 in the submitted report, on a project by project basis in accordance with the Stage 2 Development Plan in Appendix A. (b) The Stage 3 grant from the PCT to Central Bedfordshire for administration purposes under a section 256 agreement of the National Health Service Act 2006. (c) Stage 3 grant, as referred to in paragraph 1 of the submitted report, on a project by project basis in accordance with the Stage 3 Development Plan in Appendix A. 	<p>Portfolio Holder for Social Care and Health & Portfolio Champion for Business Transformation</p>	<p>Director of Social Care, Health and Housing</p>

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	<p>3. That the Portfolio Holder for Social Care, Health and Housing in consultation with the Portfolio Holder for Corporate Resources and the Directors of Social Care, Health and Housing and Corporate Resources be given delegated authority to approve individual projects, in accordance with the criteria set out in paragraph 4 of the submitted report, subject to:-</p> <p>(a) consideration of the detailed business cases for each project; and</p> <p>(b) compliance with Rule 19 of the Access to Information Procedure Rules in respect of any key decision.</p> <p>4. That the Functions delegated to Executive Members and individual Portfolio Holders in part C3.3 of the Constitution be amended to reflect the delegation in 3 above and that the Constitution Advisory Group be advised accordingly.</p> <p>NOTE: This Decision is Exempt from Call-In</p>		
<p>AWARD OF THE DECENT HOMES (KITCHEN / BATHROOM REFURBISHMENT) CONTRACT <i>(Contact Officer: Ian Johnson, Asset Manager Tel: 0300 300 5202 email: ian.johnson@centralbedfordshire.gov.uk)</i></p>	<p>That the Decent Homes contract 2009 – 2014 (kitchens and bathrooms) be awarded to Crispin and Borst Ltd, ROK Ltd and Enterprise PLC.</p>	<p>Portfolio Holder for Housing</p>	<p>Director of Social Care, Health and Housing</p>

Date Issued:	17 September 2009	To:	All Members of the Council and Management Team
	NOTE: Recommendations of the Executive to the Council (shown in italics) are NOT subject to call-in.		